



2026 Enterprise Green Communities

8.5 Utility Sharing Instructions

Energy and water utility data must be uploaded and tracked at least annually in an online utility benchmarking platform for at least five years. Green Communities utilizes the following three platforms, Energy Star Portfolio Manager, Comply by Measurbl, and EnergyScoreCards, for utility sharing. Instructions for sharing data with Green Communities on in each platform are below.

Energy Star Portfolio Manager

1. Access your existing Energy Star Portfolio Manager account or create a new user account <https://portfoliomanager.energystar.gov/pm/signup>
2. Add your property to your account portfolio by clicking the “Add a Property” button on the portfolio tab and inputting your project information
 - a. Ensure that the project name and address established for your ESPM account match that of the project name associated with the Green Communities certification application.
 - b. Upload the appropriate utility meters to your property’s portfolio on the energy and water tabs by clicking the “Add a Meter” button on each tab. Check that the accounts included reflect alignment with the compliance Method chosen for 2026 Criteria 8.5 Data Collection & Monitoring
 - c. Add Green Communities as a Contact for your property:
 - i. On the Share tab, select Contacts in the upper right corner.
 - ii. Search for Enterprise Green Communities username **EGCCertification** and select Connect.
 - iii. After you have connected with **EGCCertification** you will need to also share the property. On the Share tab, share your property with **EGCCertification** with the blue button.

3. In your postbuild application in the Green Communities portal, specify that “Energy Star Portfolio Manager” is the platform used to share data for compliance with Criteria 8.5.
4. The Green Communities team will review your utility benchmarking data for compliance as part of the postbuild certification review process. Note that monthly utility usage should be shared with Enterprise for a period of 5 years.

Comply by Measurabl (formerly WegoWise)

1. Work with your Comply by Measurabl representative to create an account for the project in the platform and grant Enterprise Green Communities (**username EGCCertification**) access to the property data.
 - a. Ensure that the project name and address established for your Comply by Measurabl account match that of the project name associated with the Green Communities certification application.
 - b. Set up the appropriate type and number of utility meters for the project in alignment with the compliance Method chosen for 2026 Criteria 8.5 Data Collection & Monitoring
 - c. In your postbuild application, specify that “Comply by Measurabl” is the platform utilized to share data for compliance with Criteria 8.5.
2. The Green Communities team will review your utility benchmarking data for compliance as part of the postbuild certification review process.
3. Once available, monthly utility usage will be shared with Enterprise via the Comply by Measurabl platform for a period of 5 years. *Please note, it may take up to one year from occupancy of a project for utility data to populate in the Comply by Measurabl platform*

EnergyScoreCards

1. Work with your EnergyScoreCards energy analyst to create an account for the project in the platform and grant Enterprise Green Communities (**username EGCCertification**) access to the property data.

- a. Ensure that the project name and address established for your EnergyScoreCards account match that of the project name associated with the Green Communities certification application.
 - b. Set up the appropriate type and number of utility meters for the project in alignment with the compliance Method chosen for 2026 Criteria 8.5 Data Collection & Monitoring
 - c. In your postbuild application, specify that “EnergyScoreCards” is the platform utilized to share data for compliance with Criteria 8.5
2. The Green Communities team will review your utility benchmarking data for compliance as part of the postbuild certification review process.
3. Once available, monthly utility usage will be shared with Enterprise via the EnergyScoreCards platform for a period of 5 years. *Please note, it may take up to one year from occupancy of a project for utility data to populate in the EnergyScoreCards platform.*